

KIRKBY MALZEARD, LAVERTON AND DALLOWGILL PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING

**on Monday 22nd November 2021 held in the Main Hall of the Mechanics Institute,
Kirkby Malzeard**

The meeting commenced at 7.30pm. Present: Councillors Pippa Manson (Chair) Peter Saxon (vice chair) Geoffrey Berry, Jane Aksut, Fiona Robertshaw, Geoff Lobley and Chris Floyd along with the Clerk, District Cllr Nigel Simms (for part of the meeting) and County Cllr Margaret Atkinson (for part of the meeting)

1. Welcome. Apologies for absence from Councillors – approve reason why unable to take part. Consider as to how the meeting will be conducted under latest Government Covid-19 guidelines.

2. Declarations of Disclosable Pecuniary Interest, Other Interests or Close Association

The Chair declared an “other interest” in relation to item 4d.

3. Approve the Minutes of the Parish Council meeting held on 18th October 2021 The minutes were approved as a true record and were signed as such by the Chair.

4. Correspondence – any urgent items will be raised by the Clerk for consideration and action.

- a) Harrogate Borough Council - Community and Partnership update- October 2021 - Noted
- b) NYCC - Informal Consultation for Wildlife and Countryside Act 1981 Definitive Map Modification Order for Wetshod Lane / Drift Lane – The Parish Council wholly supports the modification order and will respond as such to the consultation
- c) Harrogate Borough Council - Assets of Community Value Nomination – Henry Jenkins Inn ‘Eastern Part’ – informing the Parish Council of delay in the decision. Noted
- d) Residents - Request for progress from Kirkby in Bloom on the refurbishment of the bus shelter. Cllr Berry informed the Parish Council that work on the bus shelter will be undertaken in the Spring and that he is preparing costs for the materials required.
- e) Residents – Concern regarding cars parked around The Green. The Parish Council are seeking clarification about correspondence from HBC which may have been sent to residents regarding parking on the Green.
- f) Residents – Raised possible issue with new online booking system at the Doctors. Cllr Aksut will clarify the situation with the Doctors’ surgery.
- g) Residents – Concern regarding dog fouling in the cemetery. Cllr Aksut will seek advice from the dog warden and request signage for the cemetery asking people to keep dogs on the lead.
- h) Residents – Concern regarding residents’ access to the food bank. Cllr Aksut is consulting with Nidd Hub though whom support is available. It is understood Ripon foodbank is available to our parish residents. It is also possible to make applications on behalf of people in need to the Kirkby Malzeard Consolidated Charity Trust.

5. Urgent updates from County and District Councillors if present.

- North Yorkshire County Council are currently experiencing a care crisis due a shortage of care staff. This is affecting hospital discharges.
- Covid-19 cases are currently falling in the Harrogate area.
- There is a household support fund which provides £250 in vouchers to families who are struggling.
- The Yor-Bus scheme has been well used notably by young people in the Kirkby Malzeard area.
- There have been complaints from residents in Cllr Atkinson's ward about the speed of traffic.
- Ripon Leisure Centre will be closing for refurbishment for 6 months due to a sink hole. The new pool is due to open in December.
- The election for the new unitary council and parish councils will take place on the 5th May. There will be 90 seats on the new unitary council. There will be no election costs to the Parish Council.

6. Planning – recent Applications made to Harrogate Borough Council where the Parish Council have not consulted:

None

7. Planning – notification of recent Decisions made by Harrogate Borough Council:

- a) 21/04218/FUL - Mowbray View, Kirkby Malzeard - Proposed single storey rear extension, alterations to fenestration and proposed new single garage. Bell. Permitted
- b) 21/03185/FUL - Agri Motors, Kirkby Moor Road, Kirkby Malzeard - Erection of single storey holiday cottage including demolition of existing workshop building. Blakeley. Refused
- c) 21/03999/FUL - Ivy Bank Galphay Road Kirkby Malzeard - Erection of stables with store - Raw. Permitted
- d) 21/03663/FUL - Adel Cottage, Main Street, Kirkby Malzeard - ALTERATIONS TO EXISTING GARAGE TO RAISE ROOF TO FORM BETTER HABITABLE ROOM SPACE FOR ANCILLARY ACCOMMODATION, INSTALLATION OF 3no. ROOF LIGHTS - Hughes. Permitted

8. Planning - recent Applications made to Harrogate Borough Council. The Parish Council will provide a response on the following cases:

- a) 21/03857/FUL - Barn West Of High Missies, Missies Lane, Laverton - Conversion of barn to dwelling and installation of package treatment plant. Walburn. **Decision A – The Parish Council has no objections.**
- b) 21/03956/FUL - East Farm, Laverton Village, Laverton - Single storey extension and conversion of stable block to form ancillary domestic accommodation. Halliday. **Decision A – The Parish Council has no objections.**
- c) 21/04780/RG3 - St Andrews Church, Church Street, Kirkby Malzeard - Repair and rebuild of a retaining wall - Harrogate Borough Council **Decision D – The Parish Council supports the application but with additional comments –in summary that HBC follow the proposals of**

the engineering consultants strengthening of the entire wall at risk of collapse and that the work is completed as soon as possible in 2022.

- d) 21/04781/LB - St Andrews Church, Church Street, Kirkby Malzeard - Repair and rebuild of a retaining wall - Harrogate Borough Council **Decision D – The Parish Council supports the application but with additional comments – See item 8c for comments.**
- e) 21/04798/FUL - Castiles Farm, Grantley - Installation of a PVC membrane cover on an existing circular above ground slurry store - J H Nicholson And Partners **Decision D – The Parish Council supports the application.**

9. Planning – Enforcement issues.

- a) No new enforcement issues were raised.
- b) There were no updates available on recent cases dealt with by Enforcement Office.

Action: Clerk to ask for an update from the enforcement officer

10. Neighbourhood Plan – The progress report was read and noted. The chair thanked Cllrs and residents involved for their work on this.

11. Arrowfield Path – The Parish Council noted the decision of the Public Inquiry regarding the path at Arrowfield Kirkby Malzeard had been issued. The Order dated 2 August 2019 modifies the definitive map and statement for the area by adding a public footpath linking Back Lane with Main Street. The order, with a modification reducing the width of the path to one metre, was confirmed.

12. Christmas Decorations –

- a) The Parish Council is very grateful for six Christmas trees given by a resident. Cllr Aksut is in discussion with a local business about a donation, this will allow the Parish Council to purchase Christmas lights. The expenditure of any donation received, on Christmas decorations, was approved.
- b) The Parish Council agreed to hold a Christmas window competition. The Chair will proceed with getting a leaflet printed and Cllr Aksut will source prizes.

13. Trees

- a) Cllr Berry will look into grants available for planting trees possibly along High Walk and other locations as part of the Queen’s tree planting project. Cllr Berry will also consult with the National Grid in regards to any underground cables that may be along High Walk.
- b) The Parish Council are waiting for a quote for tree work currently required. Cllr Floyd will continue to work on determining the level of work required to Parish Council trees in the longer term.

14. Village one way system - The idea of a one-way system around the bus shelter and adjoining buildings in Kirkby Malzeard in order to reduce traffic speed was considered. Cllr Berry will consult informally with local business owners.

Action: Add to the January Agenda

15. Children’s Play Area.

- a) No issues were raised regarding the play area.
- b) The ROSPA inspection report was considered and noted. The report will be forwarded to HPFA as it contained information on the playing Field MUGA. The Play Area will continue to be monitored weekly.
- c) Play area improvement – Cllr Robertshaw presented quotes and proposals from three companies. A group of Cllrs Robertshaw, Floyd, Aksut and Saxon was established to move this development forward including examining quotations, identifying a preferred supplier and looking into funding options available. Cllrs Robertshaw and Saxon will consult children at the Youth Club.

Action: Cllr Robertshaw to convene group and report back to the Parish Council

16. Property Assets.

- a) Issues of concern noted by Councillors or members of the public
 - Lamberts Quarry – Paths require vegetation clearing
 - Shrub on grass area behind Henry Jenkins needs cutting back
 - Seat at Lambert’s Quarry – vegetation in the area needs clearing as the view to Kirkby Malzeard has been obscured.

Action: Clerk to confer with DTMS re first two points, Cllr Floyd to look into the third

17. Highways issues.

- a) No updates were available on existing issues.
- b) Laverton Waste Bin – understood it will be replaced by HBC
- c) Long Swales Hedges – Chair will visit and determine if any work is required and if required the Clerk will request DTMS cut back hedges.
- d) New items
 - Pot holes on Kirkby Moor Road and near Glebe Farm.
 - Salt Bin on Main Street needs filling

Action: Clerk to report to Highways

18. Financial Items:

- a) The Bank statement was not available due to early meeting date. **Action: Clerk to scan and email to Councillors once it has been received.**
- b) Cash Book. Will be reconciled when the bank statement has been received **Action: Clerk to reconcile and email to Councillors once the bank statement has been received.**
- c) First consideration of draft budget - (incorporating draft precept request figure) for 2022-23 for further consideration and approval at next meeting.
- d) It was agreed that the Clerk and the Chair will source and appoint a new auditor and schedule an internal audit for April 2022.
- e) The following payments (including VAT where applicable) were approved.

Payee	Amount	Item Paid For
Highside Playing Fields	350.95	Play area rent and rates
Morgans	£467.00	Grass Cutting
Mechanics’ Institute	£95.00	Hall hire - September

Mechanics' Institute	£40.00	Hall hire - October
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19. Any Other Business. Items not covered elsewhere on the Agenda can be raised by Councillors and Members of the Public for discussion and referral onto Agenda of next meeting.

- a) Cllr Aksut – Can the code for the Kirkby Malzeard Defibrillator be shared with residents.
- b) Cllr Robertshaw – Lunch Club organizer concerned about insurance for volunteers including drivers. Suggested Lunch Club seek advice from Harrogate and District Community action.
- c) Cllr Lobley – Bus Shelter light is still not fixed.
- d) Cllr Robertshaw – Has been asked if the Kirkby Malzeard street lights have been changed to LED lights yet.

Action: Above to be added to December agenda if not resolved

20. Date of next ordinary meeting: Monday 13th December 2021 at 7.20pm in the Main Hall, Mechanics Institute, Main Street, Kirkby Malzeard. Any items to go on the Agenda for the Council meeting should be submitted to the Clerk by 7th December 2021 please.

Meeting Ended at: 21:25

Dated 24/11/2021

PARISH CLERK: Victoria Preston, 17 Cypress Gardens, Ripon, HG4 2LT (Postal enquiries only) Tel: 07725801675 Email: clerk.kmldpc@outlook.com Agenda, along with General Privacy Notice, also available on the Parish Council website: www.kirkbymalzeardarea.org.uk Facebook: @kmldpc

